



**City of Laramie
City Manager Department
Planning Division**

Principal Planner

Website: www.cityoflaramie.org
First Review Date: February 8th, 2019
Application Deadline: Open Until Filled
Salary: \$64,972 - \$97,458, DOQ

The City of Laramie is seeking to a Principal Planner position within the Planning division. Ideal candidates will be highly motivated professionals eager to put their skills to work in a dynamic, progressive community that offers a wide array of planning related opportunities. Within the City of Laramie, all planners coordinate project review and receive hands-on experience in almost all application types and submittals received for current and long-range planning projects. Experienced planners will have opportunities to manage complex projects, with a substantial and direct influence on each project; our planners leave their mark on the community. Successful candidates will have vision, technical planning competence, the ability to navigate political issues, and skills in writing (specifically Code/Regulatory and Comprehensive Plan writing) and speaking.

Laramie Community: “Gem City of the Plains” is in southeast Wyoming, 45 miles from the state capital of Cheyenne and 130 miles from Denver, Colorado. There is easy access to hundreds of nearby outdoor recreation opportunities. In the summer, local cars are packed with camping gear and canoes; in the fall, “Laramites” tote hunting supplies; and in the winter, skis reign. As Wyoming’s cycling capital, bikes fill the streets year-round despite seemingly prohibitive weather. Laramie is also home to 88 professional artists, 296 art students, seven visual arts organizations, three theatre companies, and two visual arts agencies—all engaging the economy. This makes Laramie, Wyoming’s cultural capital as well! The nickname “Laradise,” established in the 1980’s, says it all. Laramie was founded with the expansion of the transcontinental railroad but, as home to three institutions of higher education (the University of Wyoming, Albany County Campus of the Laramie County Community College, and WyoTech) the local economy has traditionally been rooted in academia. Recently, through a concerted effort by the City of Laramie, State of Wyoming, and local economic development partners, Laramie is also enjoying a surgency in its tech and advanced manufacturing sectors, which only expands on its diversity and vibrancy.

The City of Laramie Planning Division: Laramie has a population of approximately 31,000 people and is managed by a City Manager. The Planning division, which consists of three fulltime employees and serves as liaisons to a 7-member Planning Commission and a 9-member City Council, is organized under the City Manager’s Office. The Planning division aims to plan for the long-range stability of the community, manage development within the community and recognizing economic progress all while preserving the quality of life.

Qualification *(A combination of the following experience and training would be qualifying):*

- A minimum of four to eight years of professional planning experience and a bachelor’s degree (planning, architecture or related field) with a Master’s degree preferred.
- Proficiency in code and regulatory writing, comprehensive plan development and familiarity with GIS is required for all positions.
- AICP (American Institute of Certified Planners) certification highly desired, or the ability to achieve certification within one year of hiring

Compensation and Benefits: A general explanation of the benefits package (health insurance, retirement, holidays and paid leave) can be found here: <https://cityoflaramie.org/238/Employee-Benefits>.

To request a more detailed description of the Planning positions, please email hr@cityoflaramie.org. If you are interested in this position, you may apply online at www.cityoflaramie.org. Applicants who are offered appointments will be required to pass a drug screening, comprehensive background investigation and driver’s license check.

The City of Laramie is an EEO/ADA employer and a smoke-free workplace per City ordinance