



**City of Laramie
City Manager Department
Planning Division**

Associate/ Principal Planner

Website: www.cityoflaramie.org

First Review Date: November 19th, 2018

Application Deadline: Open Until Filled

Salary: \$47,363 - \$95,547, DOQ

The City of Laramie is seeking to fill two positions within the Planning division, between the range of Associate Planner and Principal Planner. Ideal candidates will be highly motivated professionals eager to put their skills to work in a dynamic, progressive community that offers a wide array of planning related opportunities. Within the City of Laramie, all planners coordinate project review and receive hands-on experience in almost all application types and submittals received for current and long-range planning projects. A less experienced planner will have opportunities to practice almost all the planning field has to offer. A more experienced planner will have opportunities to manage complex projects. With a substantial and direct influence on each project, our planners leave their mark on the community. Successful candidates will have vision, technical planning competence, the ability to navigate political issues, and skills in writing and speaking.

Laramie Community: “Gem City of the Plains” is in southeast Wyoming, 45 miles from the state capital of Cheyenne and 130 miles from Denver, Colorado. There is easy access to hundreds of nearby outdoor recreation opportunities. In the summer, local cars are packed with camping gear and canoes; in the fall, “Laramites” tote hunting supplies; and in the winter, skis reign. As Wyoming’s cycling capital, bikes fill the streets year-round despite seemingly prohibitive weather. Laramie is also home to 88 professional artists, 296 art students, seven visual arts organizations, three theatre companies, and two visual arts agencies—all engaging the economy. This makes Laramie Wyoming’s cultural capital as well! The nickname “Laradise,” established in the 1880’s, says it all. Laramie was founded with the expansion of the transcontinental railroad but, as home to three institutions of higher education (the University of Wyoming, Albany County Campus of the Laramie County Community College, and WyoTech) the local economy has traditionally be rooted in academia. Recently, through a concerted effort by the City of Laramie, State of Wyoming, and local economic development partners, Laramie is also enjoying a surgency in its tech and advanced manufacturing sectors.

The City of Laramie Planning Division: Laramie has a population of approximately 31,000 people and is managed by a City Manager. The Planning division, which consists of four fulltime employees and serves as liaisons to a 7-member Planning Commission and a 9-member City Council, is organized under the City Manager’s Office. The Planning division aims to manage development within the community, recognizing economic progress while understanding that preservation of quality of life is of high importance.

Qualification *(A combination of the following experience and training would be qualifying):*

- A minimum of six months professional planning experience in local or regional planning, architecture or related field; or a bachelor’s degree from an accredited college or university with major course work in urban or regional planning, environmental planning, public or business administration, or a related field.
- For higher level positions, four to eight years of profession planning experience and a bachelor’s degree in a related field. Master’s degree preferred.
- AICP (American Institute of Certified Planners) certification, or the ability to achieve certification upon the required professional experience and familiarity with GIS is required for all positions.

Compensation and Benefits: A general explanation of the benefits package (health insurance, retirement, holidays and paid leave) can be found here: <https://cityoflaramie.org/238/Employee-Benefits>.

To request a more detailed description of the Planning positions, please email hr@cityoflaramie.org. If you are interested in this position, you may apply online at www.cityoflaramie.org. Applicants who are offered appointments will be required to pass a drug screening, comprehensive background investigation and driver’s license check.

The City of Laramie is an EEO/ADA employer and a smoke-free workplace per City ordinance